



MEMORANDUM OF UNDERSTANDING

Between:

Czech University of Life Sciences Prague

Seat: Kamýcká 129, 165 00 Prague – Suchdol, Czech Republic

Represented by: prof. Ing. Petr Sklenička, CSc, Rector

Identification number: 60460709

(hereinafter referred to as „**CZU**“)

and

Higher Educational Institution «Podillia State University»

Seat: 12, Shevchenko Str., Kamianets-Podilskyi, Khmelnytskyi region,
Ukraine, 32316

Represented by: prof. Alla Ivanovska, Acting Rector

Identification number: 22769675

(hereinafter referred to as „**ZVO «PDU»**“)

(together also referred to as „**Parties**“ or „**Institutions**“ or separately „**Party**“ or „**Institution**“)

Parties agree as follows:

- 1.1** Cooperation between Parties shall be carried out, subject to the availability of funds, the approval of both Parties and based on reciprocity, through such activities or programmes as:
 - a. Exchange of students and staff.
 - b. Joint research activities.
 - c. Participation in seminars and academic meetings.
 - d. Exchange of academic information and materials.
 - e. Publication activities of mutual interests.
- 1.2** The cooperation described above will in every case be dependent upon the availability of necessary funds, either from within both Parties or from external sources. Both Parties, separately or jointly, will try to allocate resources.
- 1.3** The areas of cooperation include, subject to mutual consent, any programme offered by either Party that is considered desirable and has potential to contribute to the mission and effectiveness of either Party or contribute to fostering the cooperative relationship between Parties.

- 1.4** The terms and necessary budget for each programme and activity will be described in written Letters of Agreement (e.g. Student Exchange Agreement) which will be prepared subsequent to this Memorandum of Understanding and signed by both Parties prior to the initiation of a cooperative programme or activity. Each programme and activity will be negotiated on an annual basis. Each Party will designate a contact person who will be responsible for the implementation of this Memorandum of Understanding or the preparation the Letter of Agreement.

The Liaison Officer at CZU will be: Mr. Ľubomír Majerník, Internationalisation Specialist (majernikl@rektorat.czu.cz)

The Liaison Officer at ZVO «PDU» will be: Ms. Valentyna Borkovska, Head of the Department of International Cooperation, Practice and Academic Mobility (vid-mizh@pdatu.edu.ua)

- 1.5** Concerning an exchange programme and collaborative research, the following topics will be arranged with mutual consent:

- a. Requirements concerning admittance of students.
- b. Number and duration of the exchanges.
- c. Aim of the exchange or the collaborative research.
- d. Facilities offered by each Party.

- 1.6** Concerning staff exchange programmes and collaborative research the Parties hereby further agree that:

- a. Travel and living expenses shall be the responsibility of the visiting participants, unless both Institutions agree otherwise in the form of a written Letter of Agreement.
- b. The host Party will assist in finding lodging for visiting participants.
- c. Visiting participants will be responsible for obtaining the necessary insurance coverage (medical, insurance for damage etc). The host institution cannot be held responsible for any damage suffered or caused by a visiting participant. A visiting participant must be able to show the insurance contract at the request of the responsible administrator of the host Institution. Visiting participants will abide by the rules and regulations of the host Institution and by local laws.

1.7 Student Exchange Programs:

- a. Exchange students enrolled for one semester, one academic year, or participating in a short-term academic visit (up to one week) shall be exempt from paying tuition fees and related charges (tuition waiver policy), provided that reciprocal student exchange is carried out during each academic year, as specified below.
- b. Each institution may host up to five (5) students from the partner institution annually under the exchange program. No more than two (2) students may be enrolled per faculty (e.g., Faculty of Economics and Management). If a larger number of students is to be enrolled in a single faculty, the Parties shall conclude a separate Supplementary Agreement on Student Exchange. The number of students and the feasibility of their nomination and acceptance shall be determined annually through mutual consultation and formalized in a separate written agreement. Student exchange should, as a rule, be conducted on a reciprocal basis; however, the possibility of unilateral sending or hosting of students may also be agreed by the Parties under such a separate agreement. The tuition waiver policy shall apply only in cases of agreed reciprocal exchange.

- c. If, after the initial two (2) academic years of tuition waiver from the date of signing the Memorandum of Understanding, student exchange is predominantly or exclusively one-way (i.e., one institution does not send students), the Parties reserve the right to review the tuition waiver policy. In such a case, the host institution may require incoming students to pay tuition fees in accordance with its internal regulations. Any revision shall require the consent of both Parties and be formalized by concluding a separate Supplementary Agreement.
- d. Students participating in the exchange shall be exempt from tuition and regular academic fees normally charged by the host institution. They remain responsible for any fees required by their home institution for participation in the program, as well as any special fees at the host institution. The host institution shall provide information on such fees in advance.
- e. Insurance, travel, and living expenses shall be borne by the participating student.
- f. Departments involved in the exchange at the host institution shall provide academic advising to ensure recognition of all completed academic courses by the sending institution.

1.8 The present Memorandum of Understanding is signed for 5 years (five years), starting from the date of its signature by both Parties. Any amendment and/or modification of this agreement requires written approval by the respective authorities at both Parties. After the initial five-year period, this agreement may be re-edited and renewed by mutual written consent. Either Party may terminate this Memorandum of Understanding upon 6 (six) months written notice to the other party.

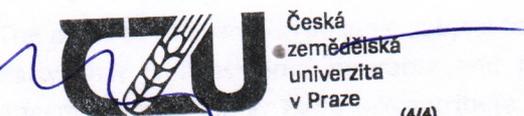
1.9 Based on the Czech legal system, the Parties acknowledge that the full text of this Agreement will be published to the Czech public register of contracts so that this Agreement can be deemed information provided pursuant to Act No. 106/1999 Coll., on Freedom of Access to Information, as amended and Act No. 340/2015 Coll., on the Special Conditions for the Effectiveness of Certain Contracts, the Publishing of such Contracts and the Contract Register (Contract Registry Act) as amended.

1.10 In the event that one or several items of this Memorandum of Understanding is deemed inapplicable due to certain prevailing judicial decisions or legislative acts, the Parties will look for alternative agreements on this or these litigious points. However, all other applicable items of this Memorandum of Understanding will remain in force, but only for the continuation of the current year.

1.11 The present Memorandum of Understanding is written in English language in two identical copies, each copy will be signed by the representatives of the Parties. CZU will receive one and ZVO «PDU» one identical copy of the Memorandum of Understanding.

In Prague, date 22-09-2025

Czech University of Life Sciences Prague



prof. Ing. Petr Sklenička, CSc

Rector

In Kamianets-Podilskyi, date

Higher Educational Institution «Podillia State University»

prof. Alla Ivanovska

Acting Rector